GOVERNMENT OF ANDHRA PRADESH
FINANCE (SMPC) DEPARTMENT


Sub: Public Services – Outsourcing of supporting services in the
Government Departments – Guidelines – Certain Clarification–
Reg.


In the reference cited Government have issued guidelines for
outsourcing the supporting services in the Government Departments. After
reviewing the issue Government hereby issued further clarifications especially
for the point Nos. 11, 12 and 13 of the Guidelines issued in the reference cited
above, for being followed while fixing and paying the remuneration for the
outsourcing agency:

1. The remuneration, as indicated in G.O.Rt.No. 2501, Finance (SMPC)
   Department, dt. 13.7.2006 has to be paid in full to the employees
   outsourced by the agency. The only amount that can be deducted out of
   this amount is Employee’s contribution to the Provident Fund and nothing
   else.

2. It is the responsibility of the outsourcing agency to bear out of its
   commission, the Employer’s contribution towards Provident Fund, E.S.I.,
   Service Tax etc. The outsourcing agency will have to quote its
   commission keeping all these payments in view and no additional amount
   other than the commission will be given towards any of these items.
   However, while reimbursing the commission to the outsourcing agency, a
   certificate from the agency regarding proper remittance of E.P.F./E.S.I.
   would be insisted upon as pointed out as at Point No. 12 of the Guidelines
   in the reference cited.

2. All the Departments are requested to follow the above guidelines
   scrupulously.

I.Y.R. KRISHNA RAO
PRINCIPAL SECRETARY TO GOVERNMENT (R&E)

To
All the Departments of the Secretariat.
All the Heads of Departments.
The Director of Treasuries and Accounts, A.P., Hyd.
The Pay and Accounts Officer, A.P., Hyderabad.
All the District Collectors
All Dy. Directors O/o D.T.O. in the State.