

OFFICE OF THE COMMISSIONER OF LABOUR:TELANGANA::HYDERABAD

Circular Memo

File No: H2/7770/2017

dated: 31.05.2017

Sub:- Labour Laws – Online System & Time lines - Registrations, Licenses, Renewals including Integrated Returns under Labour Laws on online – Instructions Issued – Reg.

- Ref: 1. G.O.Rt.No.658, LET&F (Labour) Department, Dt. 19.12.2015  
2. G.O.Rt.No.63, LET&F (Labour) Department, Dt. 28.01.2017  
3. G.O.Ms.No.23, LET&F (Labour) Department, Dt. 24.03.2016  
4. This office circular memo of even No. dated: 09.06.2016

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In the reference 1<sup>st</sup> and 2<sup>nd</sup> cited, Government has ordered for online system for Registration, Licenses and Renewal under the Telangana Shops & Establishment Act, Building and Other Construction Workers Act, Contract Labour Act, Inter State Migrant Act and Motor Transport Act and other services. In the reference 3<sup>rd</sup> cited, Government has ordered for filing of single Integrated Return through physical form or computer floppy or through electronic mail by various establishments.

In view of the above, all JCLs/DCLs/ACLs/ALOs in the State are directed to ensure that all applications for Registration, License and Renewal are accepted and processed only ONLINE through the Departmental Web Portal [www.labour.telangana.gov.in](http://www.labour.telangana.gov.in). Further the Integrated Annual Return shall also be filed ONLINE by various establishments. The applicable payments shall also be through the ONLINE portal.

The timelines for processing the applications for Registration, License and Renewal are reiterated below.

Sl.No	Name of the Act	Time Line prescribed through citizen's charter	Deemed approval timeline	Provision for deemed approval through G.O's
1	Shops & Establishment Act, Registration	30 days	30 days	G.O. Ms.No.5, Dt.01.02.2016 Section –3, Sub –Section - 2
2	Shops & Establishment Act, Renewal	30 days	30 days	G.O. Ms. No.05, Dt.01.02.2016 Section – 4, Sub – Section - 3
3	Contract Labour Act, Principal Employer	30 days	30 days	G.O. Ms.No.32, Dt.14.12.2015, Rule:19
4	Contract Labour Act, Contract Labour license	30 days	30 days	G.O. Ms.No.32, Dt.14.12.2015 Rule: 29
5	Contract Labour Act, Contract Labour License (Renewal)	30 days	30 days	G.O. Ms. No. 32, Dt.14.12.2015 Rule: 29
6	BOCW Act, Registration	15 days	15 days	G.O. Ms.No.35, Dt.14.12.2015 Rule:24, Sub Rule:1
7	Motor Transport Workers Act. Registration & Renewal	30 days	30 days	G.O. Ms.No.4, Dt.14.03.2017 Rule:5 Rule:8
8	Inter State Migrant Workers Act. Registration , Licensing & Renewal	30 days	30 days	G.O. Ms.No.3, Dt.10.03.2017 Rule: 4 Rule: 9 Rule : 14

All the JCLs/DCLs/ACLs/ALOs are directed to strictly follow the instructions and also ensure that awareness is created amongst all the existing establishments and prospective establishments on the above changes.

Any deviation will render the concerned officer liable for disciplinary action.

Sd/- Ahmad Nadeem  
Commissioner of Labour

To,

- 1.All the Joint Commissioners of Labour in the Sate
- 2.All the Deputy Commissioners of Labour in the State with a request to communicate these instructions among the ACLs/ALOs in their jurisdiction for strict implementation.

//Forwarded by Order//

Superintendent