

Licence to a Contractor for Employing migrant workers under Inter State Migrant Workman Act, 1979

Procedure:

Steps	Forms	Documents to be Attached	Fee	Timelines
1	Online application form "Form V"	*Follow Checklist below	Online fee payment (As per fee structure given below)	30 Days from the date of submission of complete application as per Citizen's Charter. Deemed Registration at the end of 30 days from date of application if no adverse orders passed

System sends SMS to respective applicant at each progression.

In case of any clarifications, the applicant is informed on actions to be taken and start date will be after all the clarifications have been received.

Online application process requires no physical touch point.

Checklist

1	Form No.V Application for Licence : Enter the data online
2	Form No.II (Copy of Certificate of Registration granted to the Principal Employer)
3	Form No.VI issued by the Principal Employer.
4	Estimated date of Commencement and Completion of Contract work.
5	Copy of agreement or work order entered in between the Principal Employer and contractor
6	Joint Undertaking both by Principal Employer and Contractor stating for payment of notified minimum wages to the contract labour engaged by them.

Fee Details

Fees Structure for obtaining Licence	
1	5-20 Employees - ₹ 250/-
2	21-50 Employees - ₹ 500/-
3	51-100 Employees - ₹ 1,000/-
4	101- 200 Employees - ₹ 2,000/-
5	201-400 Employees - ₹ 5,000/-
6	401 and above Employees - ₹ 10,000/-

Security deposit challan-Every contractor shall deposit an amount of Rs.1400/- for each contract labour towards Security Deposit in SBH, where treasury transactions are undertaken.